## **Create Authorized Payer**

Login my.SMU Select Student Dashboard

## "Select Add New"



## Enter highlighted information



## Click Add

The following email notification will be sent to the Authorized Payer's email address (entered above).

Dear John Doe,	
<u></u>	You have been assigned the following username: jdoepay
	Please use the link below to set your password:
	<u></u>
Regards,	
QuikPAY College	