Academic Records—Grading and Diploma Processing

Early Intervention Grading
- Monday, February 15 - Early Intervention grade rosters generated
- Monday, February 22 - Early Intervention grades due at 11:59 p.m.
- Tuesday, February 23 - Deficiency Reports sent to A-LEC & Advising Center
  Deficiency Letters sent to students

Mid-Term Grading
- Thursday, March 11 - Mid-Term grade rosters generated
- Thursday, March 25 - Mid-Term grades due at 11:59 p.m.
- Friday, March 26 - Deficiency Reports sent to A-LEC, Advising Center and School Records offices
  Deficiency Letters sent to students

Veteran Update

Total VA students enrolled - 101
UG-34   GR/Prof-67
Chapter 33 (New Post 9/11 GI Bill) - 58
Non-Chapter 33 - 43
VA website is located at
smu.edu/registrar/veterans.asp.
Contact Veronica Decena for information.

Student Financial Services

www.smu.edu/bursar
www.tuition.salliemae.com
Payment due date for undergraduates:
May 20 - Summer
August 2   Fall

If you are interested in payment plans, please visit our website www.smu.edu.
Payment plan information will be posted here as it becomes available.

Information System

AA: Academic Advising module has completed Degree Progress Report (DPR) setup of six new degree plans in the Applied Physiology and Sport Management program of the Simmons School of Education. These include two majors, three minors, and one pre-major. Schools will soon be submitting Fall 2010 catalog updates to AA for DPR setup.

Access.SMU—Bookstore: Effective July 1st 2010, the Higher Education Opportunity Act (HEOA) requires SMU, to make available for students the International Standard Book Number (ISBN), identifying information and retail price for all required and recommended books and supplemental materials for each course offered. The bookstore project aims to build an interface between Access.SMU and the Barnes & Noble Registration Integration system which allows students to view and/or purchase textbooks as a seamless transaction integrated with MU to the Barnes & Noble College Bookstore website and the resulting page will be a complete list of all the textbook information for all the courses that the student is taking for that term. This project goes to production Mid June.

Access.SMU—Mandatory Health (Meningitis): A new law, Texas House Bill 4189 (HB4189), effective January 1, 2010, requires that all first-time students attending an institution of higher education in the state of Texas, including transfer students, who reside in on-campus housing, show evidence of having received the Meningococcal Meningitis Vaccination. Students must have received the vaccination at least 10 days prior to moving into on-campus housing. Additionally, SMU policy requires that all new students must receive the vaccination before being permitted to continue enrollment for the following term.

The Medical Health History page (linked from the Student Center page in Student Self-Service) will be modified to reflect the new Meningitis requirements whereby students will be able to view their compliance.

Access.SMU—Park N' Pony:
Student Records is underway whereby students will select and purchase parking permits. The modifications are to be in place by late March in time for summer and fall 2010 continuing enrollment which begins on April 1st. The self-service Campus Essentials page is being . The Student .

Pony will send out notifications to students before continuing enrollment begins. Registrar enrollment instructions referencing Campus Essentials   Parking will be updated to reflect these changes.

Enrollment Reports: Spring 2010 Enrollment Reports are located at smu.edu/intranet/des/enrollment_reporting.asp

Ethnicity Reporting Changes: New requirements for collecting and reporting ethnicity data will be in place by Fall 2010. Applicants for Summer/Fall 2010 are following the new collection standards. For questions or further information contact Stephen Forrest (sforrest@smu.edu).

Schedule.SMU: Schedule.SMU,
a complete inventory of non-academic spaces. We have the academic facilities defined in Schedule.SMU and have extended an offer to facility managers to use Schedule.SMU to manage all facilities not regularly used as academic space. Schedule.SMU became available to administrative users in mid February. The intent is that they can enter their currently scheduled non-events into Schedule.SMU prior to March 15, when the system is available to general users. Administrative users will use User Name and   Password to log-in to Schedule.SMU to create events, approve room requests, schedule rooms, produce utilization and management reports.

Astra is a complex, comprehensive, powerful piece of software, and as a result, Schedule.SMU is complex, comprehensive and powerful. This makes it essential that administrative users receive training prior to being granted security to perform tasks in. There are several planned training sessions in late February and in March.

The work continues on implementation of other modules for Schedule.SMU though spring and summer.

Leave of Absence

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Financial Aid

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<u>New Policies for Awarding Departmental Funds beginning in the Fall 2010</u>

Departments will now be required to award stipends, assistantships and fellowships for the entire year instead of on a per term basis. If a department is unable to determine eligibility for a future term, then they will need to submit an estimated amount for each upcoming term (not including Summer) within the respective academic year. The estimated amount will be used as a placeholder as we award each student Federal Financial Aid funds. The estimate item-type will be provided to each department upon request.

If no award or estimated award is submitted, the Office of Financial Aid will award an estimate for each future term in an amount equal to the prior term or the amount of full time tuition and fees. Whichever amount is greater.

Due to financial constraints all files must be completed by July 1st in order to receive SMU Need-Based Aid.

Satisfactory Academic Progress-
- Checked after each Spring term once the student has completed 2 years if a Freshman and the 1st Spring if a Transfer student.
- All classes dropped with a W are counted in number of hours taken.
- Students must have greater than a 2.0 and pass 75% of all classes attempted to meet SAP.
- E-mails/letters will be going out this Fall to inform students that are in danger of not having federal aid available to complete their degrees.
- Students cannot be awarded aid at the point when an advisor can determine they will not complete their degree in 12 semesters or 150% of their degree requirements.
- Once on probation, students can be awarded aid for only one term at a time.
- Any denials of SAP will be reviewed by the Appeals Committee.
- This spring e-mails will be sent to students who have exceeded 130 hours at the undergraduate level. Warning them of the !50% limit for Financial Aid.
- Academic Advisors we would like your assistance with completing a doable plan of action for our struggling students. Please have them submit a plan of action. We would like for you to sign this plan and the student will submit it with the appeal document to the Financial Aid office. This will benefit both SMU and the student.

Scholarships-
- Must have a 3.000 or above to retain the scholarship
- 2010-11 students will be penalized for losing their scholarships no longer getting SMU need-based grant to replace them. Penalty is $4500.00.

5th Year Appeals-
- Must be approved by the Appeals Committee
- Must have an e-mail /letter from Academic Advisor
- Take at least two weeks for approval
- Will be notified in the Spring if enrolled for a 9th semester, or a 6th semester for a transfer, that they must appeal.
- Exception Faco-2(Fac)-13(o)-5(-2(Fac)-13(o)-5(-2 43.32 3(/St)-3( )-50[E)-2(DC BT/F1 9.96 Tf1 0 0 }-5( )-2(f)8(o)-5(r)34 399.4)-87(h)6(av)]T